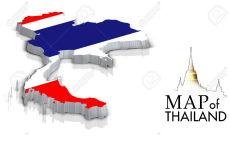


Thailand Visa Checklist



BASIC INFORMATION:

- **Country:** Thailand
- **Capital:** Bangkok
- **Exchange Rate:** 1 USD is equivalent to 32.39 THB

Personal Documents:

- Current passport (minimum validity for 06 months until the planned date of return and minimum two blank pages for visa stamp) with all old passports.
- Two recent color photograph (size 3.5 X 4.5 cm) with white background but no cap and no sun glasses.

Please note: Photo should not more than 03 months old and should not be used in any of the previous visas. Applicant's ear must be visible in his/her photo.

- Birth certificate copy of children (if travel with family)
- Marriage certificate or divorce certificate copy (as per religion). Death certificate copy requires for widows.

Please note: If applicant apply with family but his/ her name is not mentioned in the spouse's passport or vice versa then marriage certificate copy is mandatory.

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Professional Documents:

- **For Business Person:** Trade license (renewal) and company's letterhead Pad (2 blank pages) require for Proprietorship, Partnership and limited company.

(i) Additional documents for Partnership: Business agreement/deed copy. (ii) Additional documents for Limited company: Memorandum of article, certificate of incorporation, form XII, VAT, IRC and Membership certificate (If any).

- **Business card:** 02 pcs
- **For Employee:** No objection certificate (NOC), pay Slip / salary statement, GO and note verbal (for official passport holders)
- Employee ID Card copy
- **For Student:** Student ID copy, school leave letter / Academic calendar.

Financial Documents:

- Bank statement & solvency certificate (original) with bank seal and signature of last 06 months for both company & personal. Balance should have minimum TK. 60,000 for single applicants and TK. 1, 20,000 for family.
- Pay slip (for Employee)

Overseas Documents (for business visit only)

- A letter of invitation from the host organization in Thailand. Moreover, conference registration details must be described in the letter.
- A letter from your employer stating the reasons for your visit, contact details of the business parties involved and your employment contract.

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Learn More:

How long is the validity of Thailand's tourist single - entry and multiple - entry visas?

Tourist Visa:

Single-Entry:

Valid for 3 months from the date of issue, allowing one entry into Thailand.

Multiple-Entry:

Valid for 6 months from the date of issue, allowing multiple entries into Thailand.

Visa Fee & Processing Time:

- **Visa Fee:** TK. 6000 including service charge (Notary and translation charges are additional- if needed).
- **Processing Time:** The submission will be completed within 3/4 days after payment, however, it may take up to 2 weeks as per embassy policy.
- Total 20 - 22 Working Days for tourist and 15 working days for business visa.

Remarks:

- **meherba.com** provides only consultancy service, doesn't provide any guaranty for visa.
- File processing for visa will start only after receiving all necessary documents.
- Processing time, requirements and fees are subject to change by the Embassy without any prior notice.
- The embassy reserves all the rights to ask for any additional documents with above mentioned checklist.
- All Bangla documents must be translated in English and notarized

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